

# Coldwater Indian Band Newsletter

APRIL 2016

**Laura Antoine**

Administrator/Deputy Fire Chief

**Ron Aljam**

Public Works/Fire Chief

**Shawn Bob**

Social Services

**Val Collins**

Social Services Clerk

**Barclay Smith**

Finance Supervisor

**Carrie Spahan/Julia Dick**

Finance Clerk

**Julia Dick**

Finance

**Donald Kraus**

Housing Coordinator

**Joan King**

Lands Will and Estates  
Administrator

**Krisalena Antoine**

Education Coordinator

**Harold Aljam**

Economic Development Coordinator

**Dawn Porter**

Executive Assistant

**Jessie Voght Aljam**

Indian Registry Administrator

**Cheryl Aljam**

Administrative Assistant

**Keith Spahan**

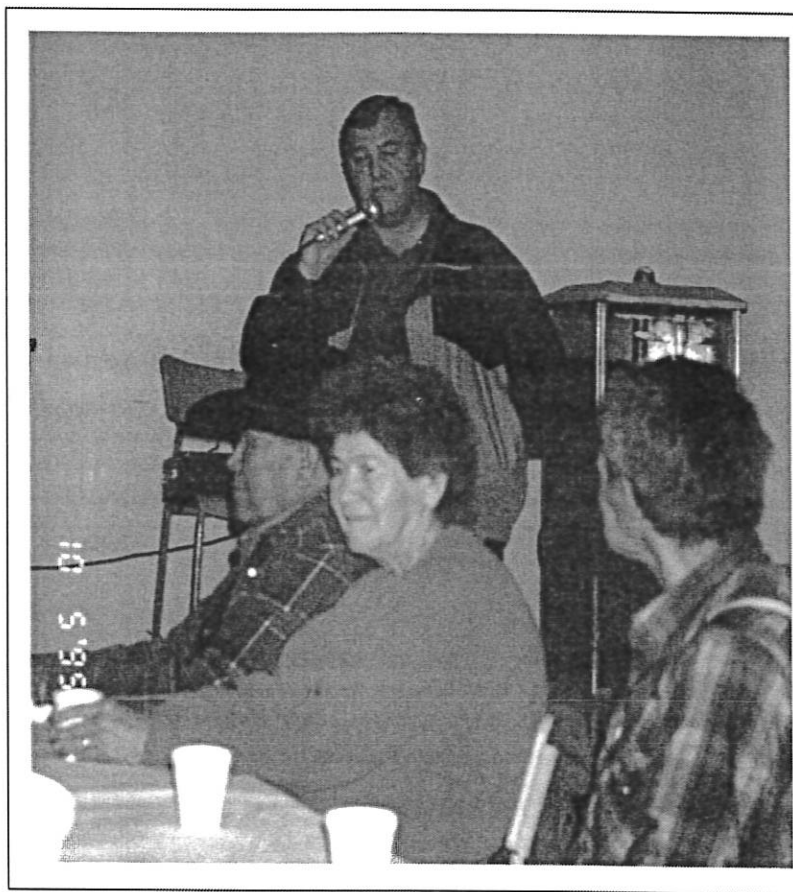
Backhoe Operator

**Cathy Jameson**

Adult In Home Care

*Coldwater Indian Band Mission Statement*

*To enhance and sustain our quality of life through wellness and culture and preserve all our resources for now and the future generations.*



Coldwater Indian Band  
2249 Quilchena Avenue  
PO Box 4600  
Merritt, BC  
V1K 1B8  
Phone: 250-378-6174  
Fax: 250-378-5153

Coldwater Administration  
301-230th Street  
Coldwater Reserve  
Phone: 250-378-6168  
Fax: 250-3789-6153

Chief Lee Spahan  
Council Members:

Harry Spahan  
Annie Major  
Carol Smith  
Shelly Oppenheim-Lacerte

Laura Antoine  
Jessie Voght-Aljam  
Michael Smithers

---

### Schedule for 2016 Chief and Council Meetings

Council Meeting	March 19, 2016
General Band Meeting	March 17 <sup>th</sup> , 2016
Council Meeting	March 23 <sup>rd</sup> , 2016
Council Meeting	April 13 <sup>th</sup> , 2016
General Band Meeting	April 21 <sup>st</sup> , 2016
Council Meeting	April 27 <sup>th</sup> , 2016
Council Meeting	May 11 <sup>th</sup> , 2016
General Band Meeting	May 19 <sup>th</sup> , 2016
Council Meeting	May 25 <sup>th</sup> , 2016
Council Meeting	June 8 <sup>th</sup> , 2016
General Band Meeting	June 16 <sup>th</sup> , 2016
Council Meeting	June 22 <sup>nd</sup> , 2016
Council Meeting	July 13 <sup>th</sup> , 2016
General Band Meeting	July 21 <sup>st</sup> , 2016
Council Meeting	July 27 <sup>th</sup> , 2016
Council Meeting	September 14 <sup>th</sup> , 2016
General Band Meeting	September 15 <sup>th</sup> , 2016
Council Meeting	September 28 <sup>th</sup> , 2016
Council Meeting	October 12 <sup>th</sup> , 2016
General Band Meeting	October 20 <sup>th</sup> , 2016
Council Meeting	October 26 <sup>th</sup> , 2016
Council Meeting	November 9 <sup>th</sup> , 2016
General Band Meeting	November 17 <sup>th</sup> , 2016
Council Meeting	November 23 <sup>rd</sup> , 2016
Council Meeting	December 14 <sup>th</sup> , 2016
General Band Meeting	Break for Holidays
Council Meeting	Break for Holidays

## Administration Updates

Administration – April 2016

### Community Safety

The pets on the main road are still a safety issue as the kids could witness their pet hit or even rush out on the road to save them and get hurt themselves. There are still ongoing problems with pet dogs being a danger to the kids and adults who walk by the pet owners' home or the pets again are wandering and packing, please ensure your pet is trained to stay in your yard or is chained up. The pets also follow the kids to the band school and pack, which is a danger to the students, staff and guests and the school requests that you ensure your pets stay home and not follow your child to school.

A reminder that all pet owners are responsible for ensuring their pet does not attack. We have had calls over the past few years about dogs chasing, biting and attacking membership. Housing has been able to call the pet owners from the CMHC homes to deal with their pets, but there are those not under CMHC policies that still run free and do even attack neighbors or other community membership in their vehicles as they driving by. The newsletter delivery person(s) (mainly youth who are driven around by their parents refuse to drop off newsletters or flyers where there are aggressive dogs). The Chief and Council are working on wording to make the animal bylaw enforceable as the band has no bylaw enforcement officer at the moment. Call the RCMP to report an attack and if you can get a description of the dog or a picture to give with the report.

Did you know that if you have garbage, vehicles (not road worthy), and equipment surrounding your home it may affect how your home can be protected in case of a fire. Hazards blocking access and endangering the volunteer fire fighters lives do affect health and safety. If you are interested in learning more give Donald Krause (Housing Coordinator) or Ron Aljam (Fire Chief and Public Works and Housing Coordinator) a phone call at 250-378-6174. There is normally a spring clean organized and if enough owners of derelict vehicles call a car crusher can be organized to haul them away. If you are interested give Cheryl Aljam a call at 250-378-6174 to begin creating a list of homes interested in getting large items such as vehicles or old household goods hauled away.

The Community Consultative Group meet monthly and are developing plans surrounding community safety, addressing gangs, drug and alcohol, elder abuse, and other issues regarding safety. They will be doing a Cultural workshop for the RCMP next month as well. Band members are being intimidated by the criminal element on the reserve, there is stealing of gas, and items from homes (food, electronics, etc.).

Be a good neighbor and report any suspicious activity to the RCMP if something seems out of the norm. Leadership is currently researching to create a By-law and a BCR that states all Dealers and Criminal Element are not allowed on the reserve. If you notice suspicious individuals lurking or driving around the community, take their picture if you can and get their license plate number. All gathered information can be forwarded to the RCMP.

## Administration Updates

The Coldwater Volunteer Fire Department is always looking for more volunteers so give Ron Aljam a call at 250-378-6174 and sign yourself up so training can commence. High School students can get credits for this type of voluntary work as well I believe.

### Programs

The Land Use Planning process is beginning. The first meeting happened March 16, 2016. Another notice will be circulated by the Lands Department when the next session will be held. There is much to discuss and get feedback from membership regarding the community lands (Public Works, Housing, Economic Development, Membership Entrepreneur Usage, Types of Homes, Mobile Homes, Trailers, squatting on band land, etc.)

There is a youth committee that has not had strong participation and if the parents are aware of the meeting dates and times please ensure your teens or young adults attend any meetings or sessions that are planned. If you would like to know when the meetings or activities are you can give Lucille Henry a call at 250-378-9745, Sharon Collins a call at 250-378-6170. The elders have a strong presence at their meetings and sessions and you can give SCHSS a call at 250-378-9745 or Shawn Bob a call at 250-378-6168. Flyers are always circulated to the community prior to a meeting or activity as well. There will be some planned participation in some events such as Tough Mudder, Merritt Run, etc, so look for the call for participation for the youth and possibly adults.

Chief and Council do not approve administrative requests or financial assistance requests or address administrative concerns, there are still membership forwarding administrative communication to the Chief and Council. All administrative issues should be brought forth to the Band Administrator or the Program Manager depending on the nature of the request or concern. Please if it is a Social Assistance request see or give Shawn Bob a call at 250-378-6168. If it has to do with housing please see or call Donald Kraus at 250-378-6174. Please put the request in writing, Social Assistance Department has forms for requests. If it has to do with donations or other requests that staff can't assist you with please come see me or give me a call at 250-378-6174. Thanks.

Coldwater Indian Band

Laura Antoine – Band Administrator

## Public Works Updates

Public Works / Fire Chief Report

March 2016

### **Fire Department**

Gerome Garcia and Aaron Haywahe have started clean up and getting familiar with the trucks and equipment. Please feel free to introduce yourself to them when you at the fire hall. Aaron has taken training to train fire fighters, training during the day to start soon as enough individuals sign up. Coldwater requires young individuals to part take in Fire Training and operations of the Fire Equipment.

*Fire Department Assistance during Emergency, Volunteers can assist with equipment set up and delivering, accountability, Notices, Security, etc. during a Emergency if you're wanting to assist with a group please inform Ron Aljam Public Works*

---

Spring Burning please have the appropriate personal and equipment and have a plan. Coldwater Fire is Very Limited on Fire Personal.

### Wood Ticks

Please check the Children and Pets for Wood Ticks.

### Species at Risk

Western Toad, Common Night Hawk, Western Screech Owl, Flammulated Owl, Olive-Sided Fly Catcher, Great Blue Heron, Williamsons Sapsucker, Lewis Woodpecker, Bats = Fringed Myotis, Reptiles Rubber Boa, If you would like a Digital Version Please inform Ron Aljam Public Works.

### Coldwater Indian Band Interface Logging

Coldwater with Contractor will be selectively logging adjacent Coldwater Reserve 2016. The location is east of the community behind the Kwinshatin Reservoir; the information of the area has been through the referrals, and documentation with the Ministry of Forests. If you have any questions or concerns, please inform Ron Aljam and Rod Gatenby to address.

Community Garden 2016 season gardening season is approaching fast please inform, the Coldwater Band of your Ideas, Budgets will be set up prior. Garden Lay out is being prepared. Coldwater has purchased new water pump to pump water.

### Old Photos

If you would like to have photos scanned Coldwater has a scanner, Also if you would like old photos to go into the news Letter please provide the Band a copy. Pictures of old memories in the local area for everyone to enjoy.

Thank you  
Ron Aljam  
Public Works

# Housing Updates

Housing Department / Tax Administration  
Coldwater Indian Band

## Hello Coldwater membership.

This is a brief update on a few of the activities undertaken during the month of August and early part of September. Other activities are the continued work of repairs and maintenance of health and safety issues in homes. For a more complete update or information on housing programs and projects please feel free to stop by the office and have a coffee.

## Updates

- Renewing the Terms of Reference of the Housing Advisory Committee (HAC); this will be tasked with making recommendations for enforcement of the Housing Policy to Chief and Council.
  1. Housing Policy has received C&C approval and signing. **Now completed the new Housing Policy will be strictly enforced**; so it is up to everyone in the community to read the policy and be aware of any issues that may affect them. For a copy of the Housing Policy please contact the band office.
  2. Annual Think-in was held on March 5th and we introduced the new Housing Policy, 5-year Plan, programs available to the membership in housing and to address any housing concerns and issues. Also, planning to schedule community dinner for housing.
  3. Meeting was held on March 15<sup>th</sup>, to address the issue of home abandonment and restoring the house so that any health and safety issues to the community membership are addressed.
  4. Will be looking to meet with the C&C and discuss the Universal Rental Regime, will be looking for suggestions under the Social Housing 5.1 guidelines.
- Communicating additional CMHC and INAC social housing programs that do not require a ministerial loan guarantee from Chief and Council; and accessing quality efficient housing and capital assets by applying for funds, developing and implementation of construction, and budgeting.
  1. Met with the FN Market Housing Fund and the Chief and Council supported the idea of becoming a member. The FN Market Housing Fund, among other things, provides financial support in governance and policy development as well as housing loans to communities that qualify.
  2. Working with the Lands and Public Works department to develop a checklist for individuals wishing to develop a home on the reserve.
- Administering the Coldwater Indian Band Tax Laws and BC Assessment Levy.
  1. Starting to work on the 2016 annual tax laws. We are aiming for another 10% tax increase. For more information on this, visit the First Nations Gazette website, where all of Coldwater's Taxation Laws are posted for review by anyone interested.
- Gather information on Fiscal Management Act and implementation procedures
  1. Work has begun on developing other laws under the FMA - Development Cost Charges. This will work nicely with the industrial site expansion and Coldwater applying to AANDC to access funding for lot assessment and development in the Industrial area.

Donald Kraus, Housing Coordinator/Tax Administrator

# Housing Updates

## 1.0 INTRODUCTION

### 1.1. PURPOSE OF POLICY

The purpose of the Coldwater Indian Band (CIB) Housing Policy is to establish clear and comprehensive guidelines to ensure there is a transparent and structured system of managing all on-reserve housing.

The CIB Housing Policy is designed to provide a system that will enable the Band to offer affordable, healthy, and safe on-reserve housing to all Coldwater Indian Band Members in a transparent, equitable, and understandable way, including a means of appealing decisions made by the Housing Department.

Administrative policies such as this are intended to support common understanding about the rules, protocols, roles and responsibilities governing a particular topic. In order to create common understanding it is important that policies are written in plain language and structured in such a way that multiple audiences can easily find and understand the information they seek.

This housing policy has been developed as a resource for all CIB members, Administration and Chief and Council. Every effort has been made to ensure that the content of this document is well-aligned with other CIB policies, procedures and laws.

### 1.2. "GOOD NEIGHBOUR" PRINCIPLES

The Coldwater Indian Band is proud to work with all community members to uphold the spirit of being "A Good Neighbour" so that all members of the community treat others living on our lands fairly and in a way that they would like to be treated themselves. Our good Neighbour principles include:

- Be a good Neighbour;
- Take pride in my home;
- Protect the safety and well-being of myself and others;
- Respect other peoples' property;
- Look out for my Neighbours;
- Take care of the environment; and
- Be part of my community.

### 1.3. GOALS OF POLICY

The goals of the Coldwater Indian Band Housing Policy in managing and administering all on-reserve housing is as follows:

1. Address the current and future needs of all membership in obtaining affordable, clean and secure housing;
2. To maintain and protect the on-reserve houses so that they may provide adequate shelter for future occupants;
3. To provide information on various aspects of the housing program and to assist members in making applications;
4. To establish fair processes for the allocation of housing and subsidies and for appealing housing decisions;
5. To provide safe, healthy and permanent primary residences for CIB members;
6. To foster awareness and education related to housing roles and responsibilities and being a good neighbour.

## Housing Updates

### *3.8.1. NOTICE OF EVICTION (R,C)*

If rent is not received on or before the first day of the month a Notice of Eviction may be issued on the fifth (5th) day of the month. The tenant has ten (10) days from the date of receiving a registered or hand delivered Notice of Eviction in which to pay the outstanding rent or must vacate the premises.

When a Tenant or CMHC Agreement Holder refuses to keep his/her account current or fails to maintain a Repayment Agreement, or for any other cause as described in Section 3.5.2 the Housing Department has the authority to issue a Notice of Eviction. If the Tenant or CMHC Agreement Holder pays his/her account in full within ten (10) days, the Notice of Eviction will be cancelled.

### *3.5.2. NOTICE TO END TENANCY FOR CAUSE (R,C)*

The CIB Housing Department may provide thirty (30) days of notice to end tenancy for cause based on any of the following reasons:

1. Tenant or CMHC Agreement Holder is repeatedly late paying rent;
2. Tenant or CMHC Agreement Holder has allowed an unreasonable number of occupants in the unit;
3. Tenant or CMHC Agreement Holder or person(s) permitted on the property by them has:
  - a) significantly interfered with or unreasonably disturbed another occupant or the community at large;
  - b) Seriously jeopardized the health or safety or lawful right of another occupant or the community at large;
  - c) Put CIB's property at significant risk;
4. Tenant or CMHC Agreement Holder has engaged in illegal activity that has or likely to:
  - a) Damage CIB property;
  - b) Adversely affected the quiet enjoyment, security, safety or physical well-being of another occupant or the community at large;
  - c) Jeopardized a lawful right or interest of another occupant or the community at large;
5. Tenant or CMHC Agreement Holder has caused extraordinary damage to the unit;
6. Tenant or CMHC Agreement Holder has not done required repairs of damage to the unit;
7. Breach of a material term of the Rental Agreement that was not corrected within a reasonable time after written notice to do so; or
8. Tenant or CMHC Agreement Holder has assigned or sublet the rental unit without permission.



# AGGRESSIVE DOGS

Under direction from Administration the Housing Department is giving two (2) weeks notice to all band members **living in band owned units** to contain their pet(s).

If by April 15<sup>th</sup> your pet(s) is still running around the reserve, the choice will either be to remove the animal or face eviction from the house.

## HOUSING DEPARTMENT

Band owned units include:

#10 Coldwater Road	#107 – 500 <sup>th</sup> Ave
#33 Coldwater Road	#112 – 500 <sup>th</sup> Ave
#55 – 250 <sup>th</sup> Street	#113 – 500 <sup>th</sup> Ave
#155 – 400 <sup>th</sup> Street	#114 – 500 <sup>th</sup> Ave
#100 – 500 <sup>th</sup> Ave	#115 – 500 <sup>th</sup> Ave
#101 – 500 <sup>th</sup> Ave	#116 – 500 <sup>th</sup> Ave
#102 – 500 <sup>th</sup> Ave	#117 – 500 <sup>th</sup> Ave
#103 – 500 <sup>th</sup> Ave	#838 Coldwater Road
#104 – 500 <sup>th</sup> Ave	#839 Coldwater Road
#265 – Coldwater Road	#339 Coldwater Road
#2032 Patchett Road	#108 – 500 <sup>th</sup> Ave.
#740 – 500 <sup>th</sup> Ave.	

## Education Updates

### Education Department

As an educator; and a student councilor, it is important to ensure that each student actively participates and is engaged in day-to-day learning. In order to encourage this, we must use a variety of methods that lead to enhanced involvement. One way to make learning meaningful is to connect classroom lessons to real-life situations. Students who are given the opportunity to use their knowledge and experiences when learning new content not only retain the information better but also enjoy the learning process more. Do not be afraid to step out of your comfort zone and try something new. Change can not only inspire you but also your fellow students.

Dear parent, you are your child's first teacher. Being engaged in their education and activities is very important to their social, academic and emotional well-being, as it gives you the opportunity to stay informed and provide assistance when necessary. Staying engaged can include asking your child about their day, sharing a snack or a meal, having a hobby, or just listening to your child. You also can let your child know you are interested in her academic success. A few simple actions can reap tremendous rewards. In addition to asking your child about their day, take time to look at any papers from school. Do not forget to reward successes by having a prominent place to display work, such as on a bulletin board or refrigerator. Also make an effort to support your child in school activities including performances and sporting events. Building a positive relationship with your child will provide benefits, not just during the school year but for a lifetime

Post Secondary Application for Funding deadline is March 31, 2016.

Krisalena Antoine

Education Coordinator  
Coldwater Indian Band

# Lands Wills and Estate Updates

## COLDWATER INDIAN BAND

### APPLICATION, GUIDE & CHECKLIST

#### “Request For Use of Land” By Member(s)

##### CIB Land Use Principles:

- CIB shall serve the interest of CIB members as a whole
- CIB respects the equality of all CIB members.
- CIB shall work to promote a healthy and prosperous future to ensure the continued existence of CIB as a strong political, social and cultural community.
- CIB honours its connection to the lands, resources and elements of the natural world that provide for its Members’ physical and spiritual needs.
- CIB recognizes its responsibility to protect the Lands and Resources for future generations.
- CIB shall work to promote sustainable economic development and work to protect the value of the Lands and Resources.
- CIB seeks to establish a clear plan for land use through the Land Use Plan to provide stability and predictability for the development of Lands; and
- CIB seeks to ensure a transparent, consistent and credible process for the development of lands.

##### Process:

1. Member submits a Request for Use of Land to the Lands and Resources Office.
  - a. Provide a written request for custom/traditional holding; or  
Provide a written request for a creation of a sub-interest in custom/traditional holding:
    - i. Provide a consent letter signed and dated by the recognized custom/traditional land holder(s).
    - ii. Clearly identify the land use.
    - iii. Provide proof of membership to CIB.
  - b. Provide a written request for a survey with a drawing of the proposed boundaries identified.
    - i. Provide a consent letter signed and dated by the recognized custom/traditional land holder(s).
  - c. Pay the estimated cost of the survey in advance of commissioning the work.
    - i. Lands and Resources will provide a copy of the estimate from the surveyor.
    - ii. Applicant must pay the balance of the survey costs if applicable prior to proceeding.

## Lands wills and Estates Update

2. The Request for Use of Land and all supporting documentation identified in #1, is submitted to the Lands and Resources Consortium.
3. The Lands and Resources Consortium establish the Advisory Panel (section 29) for assessment as follows:
  - a. Confirm applicant is a member of CIB.
  - b. Confirm applicant is entitled to use of the subject lands.
  - c. Request respects CIB Land Use Principles (section 4.2)
  - d. Subject lands are shown on the Land Use plan as designated for requested use.  
Note: The Land Use Plan will be used in conjunction with the Comprehensive Community Plan and the CIB Lands and Resources Policy.
4. The Lands and Resources Advisory Panel (LRAP) will provide a written conclusion of their assessment:
  - a. Approve:
    - i. Application package and written conclusion is submitted to the Lands and Resources Administrator.
    - ii. Lands and Resources Administrator submits the documentation to Chief and Council for final approval by Band Council Resolution.
    - iii. Lands and Resources Administrator will register the land holding in the appropriate Lands Registry(ies).
    - iv. Lands and Resources Administrator forwards a copy of the approved and registered documentation to the applicant.
  - b. Oppose:
    - i. The LRAP written conclusion is submitted to the Lands and Resources Administrator.
    - ii. Lands and Resources Administrator submits a copy of the LRAP conclusion to Chief and Council.
    - iii. Lands and Resources Administrator forwards a copy of the LRAP conclusion to the applicant.

# Land Wills and Estates Update

## COLDWATER INDIAN BAND

### CHECKLIST

#### Request for Use of Land by a Member(s)

#### APPLICANT INFORMATION

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
(If different than above)

CONTACT NUMBER: \_\_\_\_\_

#### LAND INFORMATION

LEGAL DESCRIPTION: \_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_

PURPOSE: \_\_\_\_\_

#### APPLICATION STAGE

1. There are four categories of landholdings whereby a member may provide a request for use of land. Please indicate the category of landholdings you are requesting:

- Provide written request for use of Band (community) lands. Proceed to SURVEY STAGE.
- Provide written request for use of custom/traditional landholdings. Proceed to SURVEY STAGE.
- Provide written request for use of family/friend custom/traditional landholdings. Proceed to CUSTOM/TRADITIONAL HOLDING PERMISSION STAGE.
- Provide written request for development of Certificate of Possession lands. Proceed to SURVEY STAGE.

## Lands Wills and Estates Update

### CUSTOM/TRADITIONAL HOLDING CONSENT STAGE

2.  Provide a consent letter signed and date by the recognized custom/traditional land holder(s).
- Clearly identify the intended land use in the consent letter.

### MEMBERSHIP STAGE

3.  Provide proof of CIB membership i.e. letter from Membership, copy of status card, etc.

### SURVEY STAGE

4. Is a survey required?
  - YES** If YES, provide a written request for a survey with a drawing of the proposed boundaries.
  - NO** If NO, provide a copy of the survey and Proceed to EXISTING LAND FEATURES STAGE.
5.  Provide written request for a survey for use of Band (community) lands with a drawing of the proposed boundaries.
6.  Provide written request for a survey for use of custom/traditional landholdings with a drawing of the proposed boundaries.
7.  Provide written request for a survey for use of family/friend custom/traditional Landholdings with a drawing of the proposed boundaries
8.  Provide written request for a survey to development of Certificate of Possession lands.
9.  Provide the estimated cost of the survey in advance of commissioning the work based on the surveyor's quote for the survey<sup>1</sup>.

### LAND FEATURES STAGE

10. Indicate the land features that exist on the lands by checking the appropriate box.

**Access:**

- Public access road
- Right-of-way

---

<sup>1</sup> By signing this application, the applicant agrees to pay all outstanding costs for the survey following the completion of the work and final invoicing from the surveyor.

## Lands, Wills and Estate Update

**Utilities:**

- Water
- Septic/sewer
- Power
- Natural gas
- Telephone
- Other: \_\_\_\_\_

11. Is site development required?

- YES** If YES, Proceed to question #12.
- NO** If NO, Proceed to STRUCTURE STAGE.

12. Indicate the land features that are required on the lands by checking the appropriate boxes.

**Access:**

- Public access road
- Right-of-way

**Utilities:**

- Water
- Septic/sewer
- Power
- Natural gas
- Telephone
- Other: \_\_\_\_\_

13. Provide the estimated costs of any site development charges in advance of commissioning the work based on the applicable estimated costs<sup>2</sup>.

---

<sup>2</sup> By signing this application, the applicant agrees to pay all outstanding costs for site development following the completion of the work and final invoicing.

Lands, Wills and Estates Update

**STRUCTURE STAGE**

14.  Existing structures: \_\_\_\_\_

15.  Proposed structures: \_\_\_\_\_

**SIGNATURE STAGE**

Signed on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Applicant Signature: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Witness Signature: \_\_\_\_\_



## Indian Registry Administrator Updates

# COLDWATER INDIAN BAND

2249 QUILCHENA AVENUE, P.O. BOX 4600 STN MAIN, MERRITT, BC V1K 1B8  
PHONE (250) 378-6174 FAX (250) 378-5351

**TO: Band Transfer Applicant**

**RE: PROCEDURES FOR BAND TRANSFER**

- [1] Applicant submits a letter requesting a transfer to Coldwater Indian Band;
- [2] Letter of acknowledgment will be sent to applicant along with "consent form";
- [3] Applicant to return "Statement of Consent" and a copy of her/his Large Birth Certificate and Certificate of Indian Status Card to:  
Indian Registry Administrator  
Coldwater Indian Band  
P.O. Box 4600,  
Merritt, BC V1K 1B8
- [4] Applicant's letter will be brought to the next Coldwater Band Council Meeting;
- [5] Applicant will be notified when her/his application will be brought forth to a General Band Meeting;
- [6] Applicant will be requested to attend a General Band Meeting at which time s/he will be called upon to give a verbal presentation as to why s/he would like to transfer to Coldwater Band. Following presentation, band membership present at that General Band Meeting will vote through secret ballot;
- [7] Pending decision of General Band Membership, Indian Registry Administrator will draft a Band Council Resolution for Band Council to sign accepting and consenting to having applicant registered as a Coldwater Band member;
- [8] Band Council Resolution is then forwarded to Department of Indian Affairs for review and registration, this could take up to three months;
- [9] Once applicant is registered as a Coldwater Indian Band member, s/he will be given a new Indian Registry Number and may if s/he so wishes apply for a new Indian Status Card.

## **Coldwater Indian Band**

### **BAND TRANSFER POLICY**

Coldwater Indian Band will consider an application for band transfer from a registered Indian from another Band providing that the applicant has a family link to Coldwater Indian Band.

**"Family Link"** is defined as spouse, mother, father, sister, brother, grandmother, grandfather, aunt or uncle.

**"Spouse"** is defined (for the purpose of this policy) as two people living together in a common-law relationship for at least one year.

All band transfer applications, except a minor child, shall be decided upon by secret ballot at a duly convened Coldwater General Band Meeting. **There must be a minimum of 18 eligible voters present at that General Band meeting to vote on the band transfer application.**

**"Eligible Voters"** is defined as a registered Coldwater Band member who is eighteen years or older.

**"Minor Child"** is defined as a child who is under the age of 18 years old.

A minor child of a registered band member shall be automatically accepted into Coldwater Band upon application by the parents. The child's parents must both consent to the child being transferred to Coldwater Indian Band by signing a *Statement of Consent* form and providing a large birth certificate. Where one parent has legal custody of child, then only that parent's consent is required. Upon receipt of the consent form, the Coldwater Indian Registry Administrator ("Coldwater IRA") shall prepare a Band Council Resolution for Band Council's signature. The Band Council Resolution shall be brought forth at the next duly convened Band Council meeting for approval.

## Indian Registry Administrator Updates

### **A BAND TRANSFER APPLICATION, EXCEPTING THAT OF A MINOR CHILD, WILL BE PROCESSED AS FOLLOWS:**

- 1.0 A band transfer applicant ("applicant") shall apply in writing, to Coldwater Indian Band, to transfer from her/his respective Band to Coldwater Indian Band.
- 2.0 The Coldwater Indian Registry Administrator ("Coldwater IRA") shall confirm that the band transfer applicant is a registered Indian and has a family link to Coldwater Band.
- 3.0 The Coldwater IRA shall send a letter of acknowledgement to the applicant along with a *Statement of Consent* form. If the applicant does not have a family link, the Coldwater IRA shall advise her/him of the band's policy.
- 4.0 Upon receipt of the completed consent form, the Coldwater IRA shall bring the applicant's letter to the next duly convened Coldwater Band Council Meeting for their information and thereafter to the next regularly scheduled Coldwater General Band Meeting.
- 5.0 At that duly convened Coldwater General Band Meeting the band transfer application will be announced.
- 6.0 At a subsequent duly convened Coldwater General Band Meeting, where the minimum number of eligible voters are present at the meeting, the applicant will be called upon to make an oral presentation on why s/he would like to transfer to Coldwater Indian Band. Upon hearing her/his presentation, the Band members present shall vote by secret ballot marking *Yes or No* to accept the applicant into Coldwater Indian Band. The applicant requires 50% plus 1 "Yes" votes for her/him to be accepted into Coldwater Band.
- 7.0 If the Applicant has been accepted into Coldwater Indian Band the Coldwater IRA shall prepare a Band Council Resolution for Council's signatures.
- 8.0 The Band Council Resolution, when signed by a quorum of Band Council, shall be forwarded to the Department of Indian Affairs for registration.

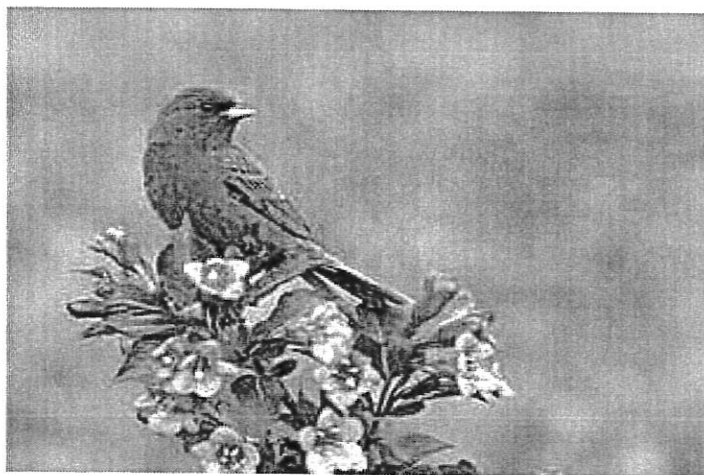
## Indian Registry Administrator Updates

I have put the Band Transfer Policy in this months newsletter. I would like membership to look it over and give me some feedback on weather or not there needs to be changes.

You can contact me at the Administration Office (250) 378-6168 or email me at [jvoght@coldwaterband.org](mailto:jvoght@coldwaterband.org)

Status Cards are still being done on Tuesdays and Thursdays please phone and make an appointment. The new cards are available phone me @ 250-378-6168.

Jesse Aljam.



# ELDER'S EASTER LUNCHEON

Wednesday, March 30, 2016

Merritt Civic Centre

Registration: 9:00 am

Entertainment: Throughout the day

Guest Speaker: Jan Derrick

Lunch served at: 12:00 pm

Easter Bunny will be here. Come and visit with long lost friends.

Please R.S.V.P. to:

Journey's into Tomorrow  
Transition House for  
your attendance.

Telephone: 250-378-6170



# **FOR SALE**

**HOUSE BUILDING LOTS FOR SALE. ALL LOTS EITHER ADJACENT TO OR VERY NEAR COMMUNITY SERVICES, E.G. WATER, HYDRO.**

**FOR MORE INFORMATION,  
PLEASE CALL ALBERT OR LORRAINE AT 250-378-4564.**



## Job Opportunity

**Scw'exmx Child & Family Services Society  
(1) Administrative Assistant  
Full-Time Position**



Scw'exmx Child & Family Services is an Aboriginal Child Welfare Agency providing services to the five First Nations communities of the Nicola Valley. We offer a positive work environment with a committed team of people.

The Administrative Assistant provides day-to-day administrative/clerical duties including: answering incoming telephone calls, addressing visitors, directing inquiries, filing, photocopying, faxing, word processing, processing mail, maintaining telephone and office equipment, and other duties as required.

### **Qualifications**

- Graduated from High School Grade 12 or Equivalency
- One – Two years Administrative/Clerical experience

### **Other Requirements**

- Accurate typing speed of 40 wpm
- Proficiency in the use of computer programs for word processing, databases, spreadsheets, email, and the internet
- Ability to deal tactfully and effectively with clients, customers, suppliers and co-workers
- Ability to self-regulate, meet deadlines, have attention to detail and multitask
- Ability to maintain a high level of confidentiality
- Recognizes and respects all cultural diversity and has an understanding of Aboriginal Culture
- Must be able to obtain and maintain a Criminal Record Check

**Start date: ASAP as needed.**

**Pay:** Rate will be negotiated based on experience.

**Deadline for submitting applications: April 4, 2016**

**Interviews will take place: April 5, 2016**

Apply by submitting your cover letter, resume and 3 letters of reference to

Yvonne Hare, Executive Director  
Scw'exmx Child & Family Services,  
Box 129, Merritt, BC V1K 1B8  
Telephone (250)378-2771, Fax (250)378-2799  
Email: [ExecutiveDirector@scwexmx.com](mailto:ExecutiveDirector@scwexmx.com)

*Scw'exmx Child & Family Services Society thanks all those who apply, however, only qualified candidates will be considered for an interview.*

## Job Opportunity



Shuswap Nation Tribal Council

### Aboriginal Skills Employment and Training Strategy

Internal/External

**Position: Administrative Assistant (Merritt)**

**Reporting to: Program Manager Central**

The Aboriginal Skills Employment and Training Strategy is seeking an Administrative Assistant to work out of the Merritt Office. S/he will be responsible for coordinating the offices, ordering and maintaining supplies, general reception duties, assisting in processing documents, maintaining filing, preparing office payables/receivables and coordinating meetings and special events.

The Administrative Assistant will work with the Employment Counsellor to maintain the Accountability and Resource Management Database and complete Labour Market Research within the region. The individual must be a motivated self-starter. S/he will work closely with the Aboriginal community, clients and employers, building positive communications and relationships.

**POSITION PROFILE:** The successful candidate will be part of an Employment and Skills Development Services team and will promote the ASETS Employment and Training Programs. S/he will serve as an advocate and link for clients. S/he will work closely with the local communities in the area where the office is located and represent ASETS in a professional and conscientious manner. This is a permanent position requiring 28 hours per week.

A full work description including qualifications can be requested by contacting [adminassets@shuswapnation.org](mailto:adminassets@shuswapnation.org).

**Terms of Employment:**

Permanent Full-time (4 days per week)

28 hours per week starting April 4, 2016.

**Location:** Merritt. Head Office is located in Kamloops, BC.

**To Apply:** Please submit your resume and cover letter citing salary expectations and location to which you are applying for.

Mail: Administrative Assistant, ASETS, Shuswap Nation Tribal Council, 680 Athabasca Street West, Kamloops, BC V2H 1C4 with the note, "Confidential".

Email: [adminassets@shuswapnation.org](mailto:adminassets@shuswapnation.org) with the "Administrative Assistant"

Facsimile: 778-471-5804 with a cover page noting "Administrative Assistant"

**Closing Date: Wednesday, March 30, 2016**

In accordance with the SNTC Human Resource Policy, the preference will be to hire persons of Aboriginal Ancestry pursuant to Section 41 of the BC Human Rights Code. Only those who qualify will be contacted.

March 7, 2016

page 1 of 1



Willing to Clean, respite care, organize your home, with care  
call Nadine (250) 280-5322  
\$15.00 dollars an hour

### **Occupational First Aid Level 1**

Date: Wednesday, **April 20**, 2016

Time: 9:00 am - 5:00 pm

Cost: \$100 per person

Registration: Call 250-378-3365 or email at [jlisle@nvit.bc.ca](mailto:jlisle@nvit.bc.ca)

### **Transportation Endorsement**

Date: Thursday, April 21, 2016

Time: 9 AM – 5 PM.

Cost: \$110

Students must have Occupational First Aid Level 1 to enroll. Maximum number of students is 12.

Registration: Call 250-378-3365 or email at [jlisle@nvit.bc.ca](mailto:jlisle@nvit.bc.ca)

Aboriginal Skills Employment & Training Strategy

Open 8:30 am to 4:30 pm Monday to Friday

Closed for lunch 12:00 to 1:00 pm.

250-378-0126

I'm looking for great people at Kekuli Cafe, both locations, if you know of anyone looking for new beginnings, send them to my website [www.kekulicafe.com](http://www.kekulicafe.com)

Thanks so much!

Sharon Bond

# Coldwater Store

## OPEN from:

Monday-Thursday

7am-8pm

Friday-Sunday

10am-5pm

\*We now have "*INTERAC*"

- There is a minimum charge of \$5.00 and a service charge of \$0.25



\*Welcome New Staff: Deni and Sherrilyn  
Thank you Coldwater staff

# Fundraising Bingo

April 2, 2016

Doors open at 12:00noon  
Game's start at 1:00 pm  
@ the Coldwater Band hall

Bingo and Loonie auction and 50/50  
will be included

Fundraising for expenses for youth to  
attend YES2016

All youth from 19-30 years old wishing  
to attend need to come and  
participate.

Concession Available

